

**Midlothian Junior Women's Club**  
**30<sup>th</sup> Midlothian Village Day Festival and Craft**  
**Fair**  
**October 15, 2011**  
**10am – 3pm**  
**Rain or Shine**



Dear Vendors,

Midlothian Junior Women's Club is happy to invite you to participate in their 30<sup>th</sup> Annual Midlothian Village Day Festival on Saturday, October 15, 2011. The event takes place at Midlothian Middle School, 13501 Midlothian Turnpike, Midlothian, VA and begins at 10:00 and will end at 3:00. Vendors must be on site prior to 8 am when Midlothian Turnpike is closed for the parade.

With the proceeds of this event, our club was able to donate nearly \$9,000 last year to local charities. As this is our only fundraiser to provide support to local charities, we request that no other fundraising / raffle tickets etc. be included at your booth.

Spaces for vendors are available for a fee, which is based on the requested space as listed:

- Space up to 15 ft. \$175 before August 26<sup>th</sup> \$200 after August 26<sup>th</sup>
- Space 16 to 30 ft. \$225 before August 26<sup>th</sup> \$250 after August 26<sup>th</sup>

**Note that your space allotment must include space needed for any vehicles required to be near the food vending station as well as awning / canopies.** All food vendors will be located in the parking lot near the gym and vendor trailers will be arranged to front at the sidewalk, with serving at the blacktop.

All applications are accepted on a first come first serve basis. As part of the application, you will also need to supply a copy of certificate of liability insurance. Applications are available on-line (also attached). Each vendor must obtain complete the application for a Temporary Food Event Permit (\$40) from Chesterfield Health District, which must be sent to Frank Scherra, Environmental Health Supervisor. He may be reached at (804) 148-1696 or via fax at (804) 717-6106.

Look on [www.midlothianfestival.net](http://www.midlothianfestival.net) for additional information, on-line application, etc. Be sure to include the items you plan to serve, the space required and indicate whether electricity is needed.

We look forward to working with you again.

~ Andrea Schumaker ~

[foodvendors@midlothianfestival.net](mailto:foodvendors@midlothianfestival.net)

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Application for Food Vendor Space

Food vendor spaces are available on a first come, first serve basis.

Fees are based on space requirements:

- \$175 Spaces up to 15 ft wide before August 26th; after August 26th fee is \$200
- \$225 Spaces 16 to 30 ft before August 26<sup>th</sup>, after August 26<sup>th</sup> fee is \$250

*We request that all MJWC Festival Staff members be given a 50% discount at the Festival. MJWC Festival Staff will be designated by pink shirt with MJWC logo.*

Please call Andrea Schumaker at 739-0793 with any questions or for further information.

**Name:**

**Company Name:**

**Street Address:**

**City, State, Zip:**

**Phone**

**Cell:**

**E-mail:**

Food for sale (please list ALL items to prevent duplication): \_\_\_\_\_

Space Requirements (please list dimensions): \_\_\_\_\_

Electricity? **Circle one**      YES                      NO

\_\_\_\_\_ I cannot attend this year, but please keep my name on the mailing list for 2012.

\*\*\*\*Mail this completed form with a copy of your certificate of liability insurance and a check, money order or cashier's check for \$175 (\$200 after August 26) or \$225 (\$250 after Aug 26) made payable to Midlothian Junior Women's Club (MJWC) to:  
Andrea Schumaker, 5500 Chatmoss Road, Midlothian, VA 23112

Thank you for your support!