

*Midlothian Junior Woman's Club
Midlothian Village Day Festival and Craft Fair
October 17, 2009
10am – 3pm
Rain or Shine*



Dear Vendors

Midlothian Junior Women's Club is happy to invite you to participate in their 28th Annual Midlothian Village Day Festival on Saturday, October 17, 2009. The event takes place at Midlothian Middle School, 13501 Midlothian Turnpike, Midlothian, VA and begins at 10:00 and will end at 3:00.

With the proceeds of this event, our club was able to donate nearly \$8,000 last year to local charities. We are hopeful to reach this goal again.

Spaces for vendors are available for a fee, which is based on the requested space as listed:

- Space up to 15 ft. \$175 before Sept 5th \$200 after Sept 5th
- Space 16 to 30 ft. \$225 before Sept 5th \$250 after Sept 5th

All applications are accepted on a first come first serve basis. As part of the application, you will also need to supply a copy of certificate of liability insurance listing Midlothian Junior Woman's Club and Chesterfield County. Applications are available on-line (also attached). Each vendor must obtain complete the application for a Temporary Food Event Permit (\$40) from Chesterfield Health District (copy attached), which must be sent to Frank Scherra, Environmental Health Supervisor, He may be reached at (804) 748-1696 or via fax at (804) 717-6106.

This year we have arranged a web site to make the application process easier and to assist with answering any questions. Look on www.midlothianfestival.net for additional information, on-line application. Be sure to include the items you plan to serve, the space required and indicate whether electricity is needed.

We look forward to working with you again.

Andrea Schumaker

*Midlothian Junior Woman's Club
Midlothian Village Day Festival and Craft Fair
October 17, 2009
10am – 3pm
Rain or Shine*



Application for Food Vendor Space

Food vendor spaces are available on a first come, first serve basis.

Fees are based on space requirements:

- \$175 Spaces up to 15 ft wide before Sept 5th; after Sept 5th fee is \$200
- \$225 Spaces 16 to 30 ft before Sept 5th; after Sept 5th fee is \$250

We request that all MJWC Festival Staff members be given a 50% discount at the Festival. MJWC Festival Staff will be designated by blue aprons with MJWC in white lettering.

Please call Andrea Schumaker at 739-0793 with any questions or for further information.

Name:

Company Name:

Street Address:

City, State, Zip:

Phone

Cell:

E-mail:

Food for sale (please list ALL items to prevent duplication):

Space Requirements (please list dimensions): _____

Electricity? Circle one YES NO

_____ I cannot attend this year, but please keep my name on the mailing list for 2010

****Mail this completed form with a copy of your certificate of liability insurance and a check, money order or cashier's check for \$175 (\$200 after Sept 5th) or \$225 (\$250 after Sept 5th) made payable to Midlothian Junior Woman's Club (MJWC) to:

Andrea Schumaker, 5500 Chatmoss Road, Midlothian, VA 23112

Thank you for your continued support!